	REQUEST FOR QUOTATION	**Document number**
		F 03-01
		Date Approved
		01/07/2026

1st Verification Networx (Pty) Ltd

Unit 3, Damlee House, 67 Chelsea Drive (cnr Broadway), Durban North, 4051

Tel: 031 563 7788 ; **Fax**: 086 669 7032 ; **E-mail**: info@firstvn.co.za

Instructions to completing this application form

1. Please complete ALL sections of the form in CLEAR PRINT and email to info@firstvn.co.za
2. Prior to completing this form you should read **1st Verification Networx** document A 02 entitled "Information on the Application Process".

Client Reference Code (or office use only)	

TYPE OF BEE VERIFICATION

Type of Verification (e.g. QSE, GENERIC or Ownership Only)		Specify your relevant Code e.g. General, Construction, Tourism, Transport, Forestry, FSC, CA, ICT, Agri etc..	
What is the financial year for which you are having your B-BBEE status assessed? Indicate month and year.			
What was the financial year upon which your most recent verified B-BBEE Certificate was based on? Indicate month and year.			

RELATED PARTY ENQUIRY

Did you use a BEE Consultant prior to applying for an B-BBEE Verification Certificate?					YES	NO
If Yes, provide name of B-BBEE Consultant			Name of Company Consultant works for			
Are you part of a Group of Companies?	YES	NO	If Yes, what is the combined turnover of the group?	≤R10 mil	>R10 mil ≤ R50 mil	>R50 mil
Does any equity or debt arrangement exist between your Measured Entity and or its related parties?					YES	NO
Operations Manager Observation (for office use only))						

CLIENT DETAILS (MEASURED ENTITY)

Organisation Registered Name			
Trade Name			
Company Registration Number		VAT number	
Number of employees *Required to determine which Scorecard to be used*		Annual Turnover *Required to determine which Scorecard to be used*	
% Black Ownership in the Company (Please advise if held by individuals or company/trust)			
Physical Address			
Number of sites (offices, warehouses) from which you operate (please indicate region if different from below address)	1) Main Site :		
	2)		
	3)		
	4)		
	5)		
Postal Address			
Postal Code			
Contact Person		Position	
Tel		Fax	
Cell		E-mail	

Initial Initial

	POPIA DECLARATION	**Document number**
		F 03-01
		Date Approved
		17/06/2026

1st Verification Networx (1st VN) is compliant with the Protection of Personal Information Act No. 4 of 2013 (POPIA) and the principles outlined therein which govern one's right to having their personal information processed and safeguarded as required by the Act. Personal Information processed will be used for legitimate business purposes only and will be safeguarded in line with the provisions of POPIA.

The POPI Act also requires that **1st VN**, as the responsible party processing personal information, has the obligation to ensure that relevant POPIA prescripts are complied with when collecting and processing personal Information.

The Act further requires that 1st VN obtain consent from the data subjects ("measured entity and any persons whose personal information is collected and processed as part of the verification"), for collecting, processing, recording, and storing of personal information. Accordingly, the measured entity and related data subjects have rights that may be exercised in accordance with S (5) of the Act, in respective of the personal information processed as part of the verification.

POPIA further requires that information is collected directly from the data subjects except as otherwise provided in the Act.

The verification process involves collection, and processing of personal information which primarily is collected from the measured entity. It is the measured entity's responsibility to collect, collate and submit documents and information required for verification purposes in line with POPIA. This responsibility also includes personal information submitted on behalf of other related data subjects for processing by **1st VN** (for example, employees' personal documents).

Accordingly, **1st VN** has the responsibility to ensure that personal information is processed and safeguarded in line with our standard terms of reference and POPIA.

The measured entity is therefore required to make the necessary declarations regarding compliance with the POPIA as contained below:

Declaration:

I/We hereby authorise **1st VN**, to use, review and process any personal information provided to **1st VN** in the ordinary course of business, and for the processing of our verification.

I/We understand my/our right to privacy and the right to have my/our personal information processed in accordance with the conditions for the lawful processing of personal information and hereby give my/our consent to **1st VN** to collect process and distribute relevant personal information where the company is legally required to do so.

I/We further declare that personal information submitted and made available by myself/ourselves (the measured entity) has been collected, processed and is submitted in compliance with POPIA. I/We further declare that any other additional information submitted on behalf of related data subjects in the processing of our verification has been collected and is made available to **1st VN** in line with POPIA.

I/We hereby confirm that I/we understand that third party providers may have access to my/our personal information and we hereby consent to **1st VN** sharing my/our personal information strictly for the intended purposes required and in line with the agreed standard terms and conditions.

I_____(name) am duly authorised hereto by

_____ (measured entity) to sign this declaration.

Signed at _____ on _____

Signature_____ Name_____

Designation_____ Measured Entity_____